

## LETTER OF AUTHORIZATION (**LOA**) FOR LOCAL NUMBER PORTABILITY (**LNP**)

The Customer identified below hereby authorizes OLAFE, LLC, (Olafe) and appoints the same as agent to act on behalf of the Customer, to make changes to the Customer's existing local phone service with respect to Local Number Portability, limited to the number(s) listed below. The Customer hereby authorizes Olafe to port/disconnect the indicated local telephone number(s) from the Customer's existing local phone service provider and specify the carrier for local, intrastate, interstate and international calls. This authorization supersedes any previous Letter of Authorization for Local Number Portability.

| Customer Contact and Billing Information   |  |  |
|--|--|--|
| Customer Name<br>(Exactly as it appears on the current phone bill)                         |  |  |
| Address including unit number, floor<br>(Exactly as it appears on your current phone bill) |  |  |
| City, State ZIP Code   |  |  |
| Current Service Provider   |  |  |
| Current Account Number<br>(Or, list the Billing Telephone Number - BTN)                    |  |  |

| Telephone Number(s) to Port |  |  |  |
|-----------------------------|--|--|--|
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**Notice:** Olafe cannot port a number to a Post Office Box address. If the address on the bill of the current provider is a P.O. Box, please contact the Customer Service department and ask them to provide the "Service Address" from your "Customer Service Record". This submission will serve as your official letter of authorization to transfer existing listed telephone number(s). If any numbers or services need to be disconnected or cancelled, please notify your current carrier. Olafe is not responsible and not authorized to cancel services with the current carrier. It is advisable to contact the current carrier to confirm if any termination fees will be charged for changing or cancelling services, or if other related services may be cancelled when telephone numbers are ported out.

## **Customer Authorizations**

I, the undersigned, have been advised by Olafe that Local Number Portability may result in a minor disruption in the Customer's Local and/or Long Distance Services. I, the undersigned, have the authority to switch the phone numbers listed above.

Customer Name:

Authorized Signature

Title

Print Name

Date

Signature date must be current and no later than 30 days from request to port